

**Department of Mental Health  
Adult Community Clinical Services**

**Frequently Asked Questions**

**Rehab Option: “R” Day Reporting  
Medical and Psychiatric Hospitals, Skilled Nursing / Rehab Facilities, Substance  
Abuse Treatment Facilities, Crisis Stabilization, Incarcerations, Shelters, and  
DMH Respite Services**

**Question:** What are the guidelines for “R” Day reporting when a Person is enrolled in ACCS and is:

- Inpatient at a:
  - ✧ medical hospital,
  - ✧ psychiatric hospital or the psychiatric unit of a general hospital,
  - ✧ DMH acute psychiatric facility (Corrigan and Pocasset)
  - ✧ DMH continuing care psychiatric facility (Worcester, Tewksbury, Shattuck, Taunton),
  - ✧ skilled nursing / rehab facility,
  - ✧ substance abuse treatment facility; or
- Staying in a crisis stabilization bed at an Emergency Services Program; or
- Incarcerated in a correctional facility; or
- Residing in a shelter; or Respite

**Answer:**

1. An ACCS provider may report “R” Days for a Person who is residing in a shelter.
2. An ACCS provider may report “R” Days for a Person who is enrolled in a DMH Respite Services. In this instance “R” Days may only be reported for activities completed by the ACCS provider for the:
  - Development, update and revision of the Comprehensive Assessment (CA)
  - Development, review and revision of the Community Service Plan
  - Resolution of critical needs – Initial Critical Needs Plan.
3. **“R” Day reporting is NOT allowed for Persons who are:**
  - Inpatient at a medical hospital
  - Inpatient at a psychiatric hospital or the psychiatric unit of a general hospital
  - Inpatient at a DMH acute psychiatric facility (Corrigan and Pocasset)
  - Inpatient at a DMH continuing care psychiatric facility (Worcester, Tewksbury, Shattuck, Taunton)
  - Inpatient at a skilled nursing / rehab facility
  - Inpatient in a substance abuse treatment facility
  - Staying in a crisis stabilization bed at an Emergency Services Program
  - Incarcerated in a correctional facility.

**However**, “R” Day reporting **is allowed** for Persons on the day of admission/incarceration and/or day of discharge/release from one of the situations in 3. above, provided that the allowable rehabilitative activity takes place prior to the actual admission/incarceration or after the actual discharge/release.

Evidence of staff work will be, in all cases, the completion of an ACCS Monthly Note which must identify the rehabilitative activities for which the ACCS provider is reporting a “R” Day.